

## Freeman High School Visitation Guidelines

In order for your absence to be excused as a college visit day, you must adhere to all of the following guidelines:

- After discussing with your parents a preferred visitation date and time, call the college/university/technical school admissions office to set up an appointment from the counselor's office or with your parents.
- **You must give the post-secondary school at least one week notice when scheduling your visit.**
- Have your parents sign the College Visit Permission Form and return the bottom half of this form to the main office or Mr. Pater **before** you go on the visit.
- If you are missing a regular school day, make arrangements with all of your teachers for make-up work.
- Include at least the following in your visit:
  - A campus tour
  - A meeting with an admissions representative
  - A meeting with the financial aid officer
  - A meeting with a faculty member or advisor in the program or major that interests you
- ❖ Leaving out any of the steps above will result in the absence counting as excused or unexcused, depending on the circumstance.

Keep this half of the document – Return the bottom half to the main office or the school counselor.

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## Freeman Public School District College Visit Day Parent Permission Form

My son/daughter, \_\_\_\_\_ (name), has permission to visit the following post-secondary institution on \_\_\_\_\_ (month/day/year).

I understand that I am responsible for his/her transportation to and from the visit.

Post-Secondary Institution: \_\_\_\_\_

School counselor Signature: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_